

## ***MHLS ACTION MEMO***

***#07-07***

**TO: MHLS Member Library Directors**

**FROM: Merribeth Advocate, Outreach & Education Coordinator**

**DATE: May 2, 2007**

**RE: Benefits, Salary & Leave Survey**

### **Background:**

Libraries are growing in their value and visibility in the community, and with this growth, library staff plan an increasingly important and complex part in the organization. It is important for libraries to be able to attract and retain competent, professional staff. One of the ways of doing this is by providing a strong benefits package, competitive salaries and supportive leave packages.

### **Issue:**

Member libraries can benefit through comparing their human resources structure to that of other libraries. Current information on these topics is needed from your library in order to update the information we have from the 2003 system-wide survey. We do have current director's salary information from the Annual Report data. We will create a comparable chart of benefit, salary & leave information for members to refer to.

### **Action:**

Please fill out the online form at **<http://www.surveymonkey.com/s.asp?u=889913595859>** . If you are interrupted when filling out the form, you can pick up from where you left off if using the same computer.

### **Deadline:**

May 24, 2007